Participant Instructions for Country Presentations and National Action Plans

Section 1: Country Presentations

Introduction

A key objective of the workshop is to provide opportunities for participants to learn from approaches to skills anticipation in other countries and to obtain feedback from peers on arrangements in their own country. The workshop provides three separate sessions where country participants have the opportunity to present as ‘country teams’ on key aspects of their national system for skills anticipation and related LMI:

- Session 1c/1d: Peer review of different national approaches to anticipating skill needs;
- Session 2b/2c: Peer review of different national institutional arrangements and mechanisms for engagement of social partners; and
- Session 3c/3d: Peer review of different national approaches to the use of labour market information and data for planning and programming of TVET at national, regional and institutional levels.

In each session, 20 minutes has been allocated to each country to make a brief presentation and discuss issues with their peers from other countries. Discussion will provide opportunities for questions but also the chance for more open dialogue on the challenges facing each nation and its plans for further development. The workshop also provides the opportunity for ‘country teams’ to develop a national action plan that sets out realistic strategies to further strengthen arrangements for skills anticipation in their country. More information on national action plans can be found in Section 2 of these instructions.

With all country presentations during the workshop, including the national action plans, each member of a ‘country team’ is expected to contribute to the preparation and delivery of material.
Session 1c/1d: National approaches to anticipating skill needs

The presentation should provide a brief overview of the main elements of the country's approach to anticipating skill needs and address the following key questions:

- What are the major data sets used to anticipate skills demand?
- Where does the data come from?
- How and when is it collected?
- How and when is it analysed and published?
- How is it used to inform TVET policy, planning and delivery?

Session 2b/2c: Institutional arrangements and mechanisms for engagement of social partners

It is important that these presentations do not simply repeat the information delivered in Session 1c/1d. This presentation should address the following key questions:

- What are the key institutions involved in collecting LMI and anticipating skill needs?
- How are the different social partners (government, employers, and workers) involved in these institutions?
- How are sectoral, regional and local inputs addressed in the institutional arrangements for skills anticipation?

Session 3c/3d: The use of labour market information and data for planning and programming of TVET at national, regional and institutional levels

This presentation should address the following key questions:

- How is skills related LMI translated into the development of skill standards, qualifications and curricula?
- How is labour market information and skills data used for TVET planning and delivery at national, regional and institutional levels?
Section 2: National Action Plans

The workshop also provides the opportunity for ‘country teams’ to develop a national action plan that sets out realistic strategies to further strengthen arrangements for skills anticipation in their country. Most of the countries participating in the workshop were also represented at a 2011 ILO/Japan workshop on ‘Addressing Skills Mismatch through Public Private Partnerships’. These past action plans will be a useful reference for development of the action plans for the current workshop and have been included in the material sent to participants.

During the workshop, participants in their ‘country teams’ will be given the opportunity on Day 1 and Day 3 to review and further develop their national action plans. The final action plan is to be presented on Day 4.

Session 4a/4b: Presentations of national action plans

Each ‘country team’ will have 30 minutes to present and discuss their action plan. At the beginning of the presentation, a brief overview and update of the 2011 action plan should be given. Whilst each action plan will be country specific, it should use the following standard format:

- Key Challenges;
- Goal;
- Strategy(s);
- Activities with timelines and the responsible organisation(s)/institution(s).